HENRY MILLER RECLAMATION DISTRICT NO. 2131
EMPLOYMENT APPLICATION

Applicant Information

Full Name: _____ Date: _____
Last *First* *M.I.*

Address: _____
Street Address *Apt/Unit #*

_____
City *State* *Zip Code*

Phone: _____ Email: _____

Position Applying For: _____

How did you hear about our District and this job opening? _____

Are you authorized to work in the US? Yes ☐ No ☐
Have you ever worked for this company? Yes ☐ No ☐ If yes, when? _____
Would you be available to work overtime, if necessary? Yes ☐ No ☐
Are you available to work weekends? Yes ☐ No ☐
Are you able to communicate (read, write and speak) fluently in English? Yes ☐ No ☐

Education

High School: _____ City/State: _____

Diploma: _____

College: _____ City/State: _____

Degree: _____

Other: _____ City/State: _____

Degree: _____

Licenses & Certifications

If you are applying for a position that requires a license or certification, please answer the following:

Are you licensed/certified for the job for which you are applying?_____

Name and number of license/certification: _____

References

Please list two professional references:

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Previous Employment (last 10 years)

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Position: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? Yes ☐ No ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Position: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? Yes ☐ No ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Position: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? Yes ☐ No ☐

Please Read Carefully, Initial Each Paragraph and Sign Below

_____ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ I hereby authorize **Henry Miller Reclamation District No. 2131** to thoroughly investigate my references, work record, education and other matters related to my suitability for employment (excluding criminal background information) unless otherwise specified above. I further authorized the references I have listed to disclose to the District any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the District, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

_____ I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the District. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the District, and that no promises or representations contrary to the foregoing are binding on the District unless made in writing and signed by me and the District's designated representative.

_____ In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

The District will consider qualified applicants, including those with criminal histories, in a manner consistent with state and local "Fair Chance" laws.

Signature: _____ Date: _____